**Resume**

Full Name: XXXXX

Gender: M/F

Date of birth: DD MM YYYY

Nationality:

Passport number:

Email:

Mobil number:

**Education experience: (from College or bachelor degree)**

MM/YYYY to MM/YYYY, BA degree at A university

**Working experience:**

MM/YYYY to MM/YYYY, A Company – Job title: X

Job Description:

(i)

(ii)

(iii)

MM/YYYY to MM/YYYY, B Company – Job title: Y

Job Description:

(i)

(ii)

(iii)

MM/YYYY to MM/YYYY, C Company – Job title: Z

Job Description:

(i)

(ii)

(iii)

**Notice: Please make sure there is no time gap during the working experience, for example, if your first job ended at April 2014, and the second job started from August 2014, and then please tell us what you did from May 2014 – July 2014. (For example, studying, traveling, etc.)**